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April 6, 2022

**QUESTIONS AND ANSWERS FOR OAG REQUEST FOR PROPOSALS FOR  
ASSISTANT LABOR COUNSEL TO THE UNIVERSITY SYSTEM OF MARYLAND  
AND ITS 12 CONSTITUENT INSTITUTIONS, MORGAN STATE UNIVERSITY, ST.  
MARY'S COLLEGE OF MARYLAND, HISTORIC ST. MARY'S CITY  
COMMISSION, AND BALTIMORE CITY COMMUNITY COLLEGE, DATED  
MARCH 18, 2022**

- 1. Can you tell us when the contract for this work would begin? It looks like the review process is expected to finish up by the end of April or so. Are you expecting the services under this contract to begin in May?**

The Institutions currently have labor counsel contracts that are set to expire on December 1, 2022. Services under this contract would commence December 1, 2022.

- 2. Roman numeral III on "Attachment D Form of Price Proposal" references a "flat rate based on the following criteria/conditions." Can you elaborate on the specific work for which this flat fee is intended?**

Firms are not required to provide a response to this question, if deemed not applicable. Examples of work contemplated by this question may, however, include: a labor-related investigation where the anticipated time for completion may be estimated at the outset of the investigation; a memorandum providing legal guidance; or any other task that a firm may deem appropriate for flat rate billing.

- 3. What firm or firms are currently under contract with the OAG to be assistant labor counsel to the Institutions?**

Firms currently under contract with the OAG to serve as assistant labor counsel:

- Baker Hostetler
- Kollman & Saucier
- Miles & Stockbridge
- Shawe & Rosenthal

**4. What rates (hourly, blended or otherwise) are being paid for attorneys and paralegals under the current assistant labor counsel contracts for the Institutions?**

Law firm billing rates under the current contract, fall within the confidential commercial information exemption of the Maryland Public Information Act, and will not be disclosed. *See* Md. Code Ann., Gen. Prov. § 4-335(2).

**5. How much has been paid under the assistant labor counsel contracts for the Institutions in each of the last three full years?**

The amounts paid under the current assistant labor counsel contract for the last three years are:

2019: \$276,213.38

2020: \$320,506.91

2021: \$491,579.00

**6. Regarding Attachment D, for what activities is the OAG seeking flat rate proposals and is a flat rate proposal required?**

Please see response to question No. 2.